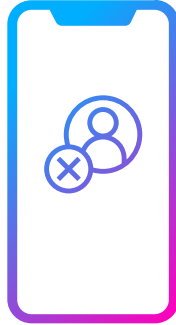


IMPORTANT - PLEASE NOTE: If your item has a higher value, it is recommended that you post your item via Royal Mail Special Delivery which provides loss/damage cover up to £500. Tech2Recycle do not accept responsibility for items that do not reach us, or arrive damaged.

BEFORE PACKAGING YOUR DEVICES

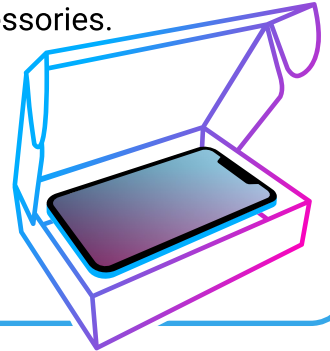
- iOS Devices: Remove your iCloud account*
- Samsung Devices: Remove the Samsung Reactivation lock*
- Remove your security PIN code or any other screen lock that you have.
- Make sure you have backed up your data to a safe place so you don't lose it - including contacts, e-mails, pictures, videos etc.
- Delete all your personal information and apps from the device. A factory reset of the device is a good way to clear it.
- Remove any SIM and Memory cards from the device - we don't need these.
- If the battery is removeable, please leave it inside the device.
- If possible, send the device charged up.
This speeds up the inspection stage and allows us to process your payment faster!



* Details of how to do this are available on our website. Visit <https://tech2recycle.co.uk/preparing-your-device>

PACKAGING ADVICE

- Please ensure the device is switched off.
- If your device includes a stylus, please include it in the package. We don't need chargers or other accessories.
- Pack the device in a small box wrapped in bubble wrap or other soft packaging to reduce movement & shock during transit.



POSTING

- If available, put your boxed device inside a postage bag and seal it.
- Print and cut out the supplied postage label and stick it on the parcel using clear tape.
- Take the parcel to a Post Office and keep the tracking number to track it through the Post Office website.



POSTAGE OPTIONS

We've supplied a postage label based on your selection at the time of placing the order.

	Approximate delivery time	Loss / damage cover	Parcel tracking	Cost to you
Royal Mail Tracked (Pre-Paid Label)	2 to 4 working days	Up to £100	Provided on the Pre-Paid Label Tracking via the Royal Mail website	FREE Paid by us
Royal Mail Special Delivery £500 (Using the supplied return label)	Next working day	Up to £500	Tracking info supplied by the Post Office	from £7.65+ Paid by you
Royal Mail Special Delivery £1000 (Using the supplied return label)	Next working day	Up to £1000	Tracking info supplied by the Post Office	from £8.65+ Paid by you

* The price is controlled by Royal Mail and is based on the weight and size of the parcel. Special Delivery is arranged and paid by you via the Post Office using the return label we supply.